**MEETING: 4/25 Recap**

BIG TOPICS

First meeting

Funding

SAO Form

FIRST MEETING

TUESDAY 5.30- we show up at 5.00

Get room- Kelsey

By Friday- write email. Send to e board. Forward to people. (personalize email)

Attach flyer

Powerpoint- kyle

Write agenda- kyle

Introduce proposed organization

Introduce offices

Powerpoint

Purpose

Potential activities

Go thru flyer

Handout?

Open for questions

GET NET IDs

FUNDING

Find national organization?

Pros: avoid taxes, conferences, more credentials

Cons: less freedom

If not, use cornell reimbursement account to avoid IRS

Still need to set up budget

Brett- get list of potential national organizations, type of list of scenarios

THINGS TO DO

Advisor form

Clubfest (after july)

Email

webspace

SAO Forms

Budget?

GET FORMS AND SIGN

Constitution & Bylaws